

**Rochelle Park Board of Education  
Regular Meeting  
July 16, 2012**

- I. Call to Order and Flag Salute**
- II. Roll Call 6-0**

<b>Board Members</b>	<b>Present</b>	<b>Absent</b>
Mr. Robert Verhasselt , Vice President		x
Mr. Sam Allos	x	
Mrs. Teresa Cravello	x	
Mr. Jay Esposito	x	
Mrs. Maria Lauerman	x	
Mr. Mark Scully	x	
Mrs. Patricia Bilka, President	x	

Others Present:

- Mr. Bert Ammerman, Superintendent,
- Dr. Vincent Occhino, Board Administrator/Board Secretary
- Mrs. Ellen Kobylarz, Board Recording Secretary

**III. Open Public Meetings Act, Chapter 231, P. L. 1975 Announcement – by Board President**

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that: “The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the Star Ledger, The Record and The Our Town, in accordance with Chapter 231, P.L. 1975.”

**IV. Interim Superintendent’s Report**

**V. Interim Business Administrator’s Report**

**VI. Public Questions on the Resolutions (Agenda Items Only)**

During this portion of the meeting, the residents are invited to address the Board regarding agenda items only.

Motion by Mr. Allos, seconded by Mrs. Cravello, to open public comment at 7:43 p.m.

Roll Call 6-0

None

Motion by Mrs. Lauerman, seconded by Mr. Scully, to close public comment at 7:44 p.m.

Roll Call 6-0

**VII. Items for Board Action - Resolutions**

Note: Resolutions marked with an asterisk are as a result of Executive Session Discussion.

**ROUTINE MATTERS R1-R6**

**POLICY # 0168 – APPROVAL OF BOARD MINUTES**

**R1. RESOLVED:** that the Rochelle Park Board of Education approve the minutes of the following meetings:

- A. June 11, 2012 Caucus Meeting & Executive Session
- B. June 11, 2012 Regular Meeting

Motion by Mrs. Lauerman seconded by Mr. Esposito  
Roll Call 6-0

**POLICY #5200 - ATTENDANCE**

**R2. RESOLVED:** that the Board of Education approve the attendance report for the month of June 2012 as listed:

<u>Enrollment</u>		<u>Left</u>	<u>Entered</u>
Midland School	467		
Hackensack H.S.	127.5		
Academy/Technical Schools	<u>10</u>		
<b>Total:</b>	<b>604.5</b>		

<u>Pupil Attendance</u>		<u>Teacher Attendance</u>	
Possible Days	5604	Possible Days	656.6
Days Present	5339	Days Present	642.6
Days Absent	265	Days Absent	14
% Present	95.2%	% Present	97.8%
% Absent	4.8%	% Absent	2.2%

Motion by Mrs. Lauerman seconded by Mr. Esposito  
Roll Call 6-0

**POLICY #2232.1 – SCHOOL DISTRICT ANNUAL REPORTS**

**R3. RESOLVED: that the Board of Education acknowledges receipt of the following annual reports for the 2011-2012 school year:**

Child Study Team/Special Services  
Guidance Services  
Health Services  
Speech/Language Services  
ESL  
Technology Report

Motion by Mrs. Lauerman seconded by Mr. Esposito  
Roll Call 6-0

**Policy #8420 – EMERGENCY & CRISIS SITUATIONS**

**R4. RESOLVED: that the Rochelle Park Board of Education approve the following Fire and Security drills for June 2012 for the Rochelle Park School District.**

**June**  
**Fire Drill –June 14, 2012**  
**Security Drill- June 15, 2012**

Motion by Mrs. Lauerman seconded by Mr. Esposito  
Roll Call 6-0

**Policy #5512.01 – HARASSMENT- INTIMIDATION AND BULLYING**

**R5. RESOLVED: that the Rochelle Park Board of Education approve the following HIB Report for May and June 2012 on behalf of the Rochelle Park School District.**

**May 2012**  
Reported Incidents: 1  
Number of Incidents determined to be HIB: 0  
Number of Incidents determined not to be HIB: 0

**June 2012**  
Reported Incidents: 1  
Number of Incidents determined to be HIB: 0  
Number of Incidents determined not to be HIB: 0

Motion by Mrs. Lauerman seconded by Mr. Esposito  
Roll Call 6-0

**POLICY #8210 - SCHOOL YEAR**

**R6. RESOLVED:** on the recommendation of the Superintendent, that the Board of Education approve the revised School Calendar for the 2012-2013 school year as submitted.

Motion by Mrs. Lauerman seconded by Mr. Esposito  
Roll Call 6-0

**PERSONNEL P1-P11**

**POLICY #4111 – HIRING- CERTIFIED PERSONNEL**

**\*P1. RESOLVED:** that applications be submitted to the County Superintendent of Schools in accordance with the revised statute N.J.S.A. 18A; 6-7.1 et.seq. requesting authorization for emergent hiring pending completion of Criminal History Check for the following individual for the reason indicated and on the recommendation of the Superintendent, that the Board of Education appoints Elyce Shean to the position of maternity leave replacement Kindergarten Teacher for the 2012/2013 school year on BA ,Step 1 to be determined upon settlement of the master contract for the 2012- 2013 school year.

Motion by Mr. Scully seconded by Mrs. Cravello  
Roll Call 6-0

**\*P2. RESOLVED: on the recommendation of the Superintendent, that the Board of Education appoints the following personnel to the listed extra-compensation positions for the 2012-2013 school year stipend to be determined upon the settlement of the master contract for the 2012-2013 school year.**

Baseball Coach	Brian Cannici
Chorus Director	Barbara Weiner
Computer Club	Susan Carney
Accompanist for Chorus (30 Hours Max)	Lisa Fletcher
Jr. National Honor Society Advisor	Lauren Schwarz
Newspaper Advisor	Laura Giglio
Spelling Bee Coach	Lauren Metcalfe
Student Council Advisor	Jeffrey D. Grossman
Yearbook Advisor	Susan Carney
“Do Something” Co-Advisor	Donna Johnson
“Do Something” Co-Advisor	Bonnie Loverich
Volleyball Coach	Jennifer O’Brien

Motion by Mr. Scully seconded by Mrs. Cravello  
Roll Call 6-0

**\*P3. RESOLVED: on the recommendation of the Superintendent, the Board of Education appoint Francine Hamilton to the position of Teacher/Tutor – 2 x a week for a total of 4 hours on math and reading enrichment for the month of July 2012 not to exceed 16 hours in total at a rate of \$31.00 per hour.**

Motion by Mr. Scully seconded by Mrs. Cravello  
Roll Call 6-0

#### **POLICY #3141– RESIGNATION**

**\*P4. RESOLVED: that the Board of Education accept Debbie Pinto’s letter of resignation for the position of Cafeteria/Playground Assistant in Charge Rochelle Park School District effective June 20, 2012.**

Motion by Mr. Scully seconded by Mrs. Cravello  
Roll Call 6-0

#### **POLICY #3240 PROFESSIONAL DEVELOPMENT**

**P5. RESOLVED: that on the recommendation of the Superintendent, the Board of Education approve tuition reimbursement for courses taken during the 2011-2012 school year as follows:**

Brian Cannici	6 Credits	\$ 2,323.71
Thomas Hornes	6 Credits	\$ 2,323.71

Donna Johnson	9 Credits	\$ 2,876.80
Jennifer O'Brien	9 Credits	\$ 3,098.28
Christine Raimondi	9 Credits	\$ 2,440.00
Barbara Purcell	3 Credits	\$ 1,220.00

Motion by Mr. Scully seconded by Mrs. Cravello  
Roll Call 6-0

**POLICY # 4125 EMPLOYMENT OF SUPPORT STAFF MEMBERS**

**\*P6. RESOLVED:** that on the recommendation of the Superintendent, the Rochelle Park Board of Education appoint the following personnel to the following positions for the 2012-2013 school year at the hourly rate as stated:

Patricia Daubner	- Latchkey Lead Assistant \$18.90
Vilma Barrios	- Latchkey Assistant \$16.90
Lorraine Jakubik	- Latchkey Assistant \$16.90
Raymond Soff Jr.	- Latchkey Assistant \$16.90

Motion by Mr. Scully seconded by Mrs. Cravello  
Roll Call 6-0

**POLICY #5120 NEEDS ASSESSMENT - PUPILS**

**P7. RESOLVED:** that on the recommendation of the Superintendent, the Board of Education approve the following special education placements and related services for the 2012 - 2013 school year with an estimated total amount of \$ 1,008,226.

**CASE #:** 03-02  
**CLASSIFICATION:** MD  
**PLACEMENT:** Slocum/Skewes School, Ridgefield  
**RELATED SERVICES:** OT, PT, \$100 per session  
**TRANSPORTATION:** Region V  
**TUITION:** \$34,777. (11 month program)  
**EXTENDED YEAR:**

**CASE #:** 06-05  
**CLASSIFICATION:** SLD  
**PLACEMENT:** B.C.S.S. Paramus Vo-Tech  
**RELATED SERVICES:**  
**TRANSPORTATION:** Region V  
**TUITION:** \$26, 100.

**CASE #:** 98-07  
**CLASSIFICATION:** Autistic  
**RELATED SERVICES:** Speech, OT  
**PLACEMENT:** B.C.S.S. Rockleigh

**TRANSPORTATION: Region V**  
**TUITION: \$71,640.**

**CASE #: 99-01**  
**CLASSIFICATION: L.I.**  
**PLACEMENT: Bergen Center for Child Development**  
**RELATED SERVICES: Speech,**  
**TRANSPORTATION: Region V**  
**TUITION: \$50,663.40. (11 month program)**

**CASE#: 02-03**  
**CLASSIFICATION:Autistic**  
**PLACEMENT: River Dell High School**  
**TRANSPORTATION: Region V**  
**TUITION: \$19,729.**

**CASE #: 02-07**  
**CLASSIFICATION: Autistic**  
**PLACEMENT: Tri -Valley District**  
**TRANSPORTATION:Region V**  
**TUITION: \$76,046**  
**RELATED SERVICES: OT, Speech**

**CASE #: 04-05**  
**CLASSIFICATION: Autistic**  
**PLACEMENT: Phoenix Center**  
**TRANSPORTATION:Provided by parent**  
**TUITION: \$60,416.40 (11 month) +one to one aide \$28,855.00**  
**RELATED SERVICES: In-Home Program Cour. 2 hrs per month @**  
**\$65/hr= \$130.00 = \$1,560 annual. Social Skills program @JCC not to exceed**  
**\$6,720.**

**CASE #: 04-14**  
**CLASSIFICATION: Autistic**  
**PLACEMENT: Alpine Learning Center**  
**TRANSPORTATION: Waived by Parent**  
**TUITION: \$93,681.00**

**CASE#: 08-03**  
**PLACEMENT: Paramus H.S.**  
**TRANSPORTATION: Region V**  
**TUITION: \$36,534.00**

**CASE#: 08-08**  
**CLASSIFICATION: PCD**  
**PLACEMENT: Shaler Academy**  
**TRANSPORTATION: Region V**  
**TUITION: \$5,400.00 (summer only)**  
**RELATED SERVICES: OT \$100 per session**

**CASE#: 07-17**

**CLASSIFICATION:** PCD  
**PLACEMENT:** Valley Program, Norwood  
**TRANSPORTATION:**  
**TUITION:** \$71,023.79.  
**RELATED SERVICES**  
**EXTENDED YEAR :** 12month Program

**CASE#:** 08-15  
**PLACEMENT:** New Bridges Center  
**TRANSPORTATION:** Region V  
**TUITION:** \$69,745.00.  
**RELATED SERVICES O.T.** \$100 per session

**CASE#:** 07-07  
**CLASSIFICATION:** Autistic  
**PLACEMENT:** Academy, Ridgefield  
**TRANSPORTATION:** Region V  
**TUITION:** \$59,482.  
**RELATED SERVICES P.T.-Aide** 17.5 hours @ 14.50 per hour = \$253.75/week  
**O.T. @ \$100.** Per session as per IEP

**CASE#:** 09-10  
**CLASSIFICATION:** MD  
**PLACEMENT:** YCS-George Washington School  
**TRANSPORTATION:** Region V  
**TUITION:** \$44,238.60.  
**RELATED SERVICES** Speech

**CASE#:** 10-03  
**CLASSIFICATION:** MD  
**PLACEMENT:** Ridgefield Public Schools  
**TRANSPORTATION:** Region V  
**TUITION:** \$34,777.  
**RELATED SERVICES O.T. /P.T.** \$100 per session

**CASE#:** 07-20  
**CLASSIFICATION:** Autistic  
**PLACEMENT:** New Bridge Center River Edge  
**TRANSPORTATION:** Region V  
**TUITION:** \$70,331.  
**RELATED SERVICES** Speech

**CASE#:** 10-08  
**CLASSIFICATION:** AUT  
**PLACEMENT:** South Bergen Jointure-Moonachie  
**TRANSPORTATION:** Region V  
**TUITION:** \$3,4500.  
**RELATED SERVICES O.T. /Speech**  
**EXTENDED YEAR:** \$2,520.

**CASE#:** 08-06  
**CLASSIFICATION:** OHI



**PLACEMENT: Paramus Vo-Tech Shared Time Program**  
**TRANSPORTATION: Region V**  
**TUITION: \$6,200.**  
**RELATED SERVICES**

**CASE# 06-10**  
**CLASSIFICATION: Autistic**  
**PLACEMENT: ECLC of Ho Ho Kus**  
**RELATED SERVICES: OT and speech**  
**TRANSPORTATION: Region V**  
**TUITION: \$48,852.00**

**CASE# 02-02**  
**CLASSIFICATION: MD**  
**PLACEMENT: Paramus Vo-Tech**  
**TRANSPORTATION: Region V**  
**TUITION: \$26,100.00**

**CASE# 12-07**  
**CLASSIFICATION: OHI**  
**PLACEMENT: Paramus Vo-Tech**  
**TRANSPORTATION: Region V**  
**TUITION: \$26,100.00**

**CASE# 05-11**  
**CLASSIFICATION: SLD**  
**PLACEMENT: Paramus Vo-Tech**  
**TRANSPORTATION: Region V**  
**TUITION: \$26,100.00**

**CASE# 00-03**  
**CLASSIFICATION: MD**  
**PLACEMENT: River-Dell HS**  
**TRANSPORTATION: Region V**  
**TUITION: \$24,140.00**

Motion by Mr. Scully seconded by Mrs. Cravello  
Roll Call 6-0

**P8. RESOLVED: that on the recommendation of the Superintendent, the Board of Education eliminate the current Preschool Disabilities program run by the Rochelle Park Board of Education**

Motion by Mr. Scully seconded by Mrs. Cravello  
Roll Call 6-0

**P9. RESOLVED: that on the recommendation of the Superintendent, the Board of Education approve the request to establish an Integrated Pre-School program for the 2012/2013 school year.**

Motion by Mr. Scully seconded by Mrs. Cravello

Roll Call 6-0

**POLICY #0134 - BOARD SELF-EVALUATION**

**P10. RESOLVED:** that the Board of Education has compiled and discussed the Board's Self-Evaluation and has completed all requirements of Policy #0134.

Motion by Mr. Scully seconded by Mrs. Cravello  
Roll Call 6-0

**POLICY #4111 – HIRING- CERTIFIED PERSONNEL**

**\*P11. RESOLVED:** that applications be submitted to the County Superintendent of Schools in accordance with the revised statute N.J.S.A. 18A; 6-7.1 et.seq. requesting authorization for emergent hiring pending completion of Criminal History Check for the following individual for the reason indicated and on the recommendation of the Superintendent, that the Board of Education appoints Maria Leccese to the position of Pre K Teacher for the 2012/2013 school year on BA, Step 1 to be determined upon settlement of the master contract for the 2012- 2013 school year.

Motion by Mr. Scully seconded by Mrs. Cravello  
Roll Call 6-0

**FINANCE F1-F-9**

**FINANCE AND INSURANCE**

Upon the recommendation of the Interim Business Administrator to the Superintendent:

**POLICY #6421 – PURCHASES BUDGETED**

**F1. RESOLVED:** that the Rochelle Park Board of Education approve the payment of June 2012 bills in the amount of \$285,209.71 as attached and listed below:

**ATTACHMENT 1**

A. Regular Bills - Fund 10	\$ .00
B. Regular Bills – Fund 11	\$ 281,800.20
C. Regular Bills- Fund 20	\$ 1,550.00
D. Debit Service Fund 40	
E. Food Service –Fund 50	\$ 1,544.51
F. Enterprise – Fund 51	\$ 315.00
<b>TOTAL JUNE BILLS</b>	<b>\$ 285,209.71</b>



**POLICY #6820 – FINANCIAL REPORTS**

**Monthly Budgetary Line Item Status Certifications**

**F5. RESOLVED:** that the Board Secretary for the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2.11 (c) 3, as of May 30, 2012 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a); and

**Further Be It Resolved,** that the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2-11 (c) 4 that after review of the board secretary’s and treasurer’s monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23-2.11 (b).

Motion by Mr. Esposito, seconded by Mrs. Lauerman  
Roll Call 6-0

**Transfers**

**F6. RESOLVED:** that the Rochelle Park Board of Education approve the line item transfers for June 30, 2012 as stated below:

Fund 10:	\$163,072.28
Fund 50:	\$ 12,061.21

Motion by Mr. Esposito, seconded by Mrs. Lauerman  
Roll Call 6-0

**Board Secretary and Treasurer’s Reports**

**F7. RESOLVED:** that the Rochelle Park Board of Education accept the Board Secretary and Treasurer of School Monies Financial Reports for the month of May 2012.

**ATTACHMENT 3 & 4**

Motion by Mr. Esposito, seconded by Mrs. Lauerman  
Roll Call 6-0

**POLICY #7510 – USE OF FACILITIES**

**F8. RESOLVED,** that the Rochelle Park Board of Education approve the application for use of school facilities made by the following groups/organizations listed below. The Board reserves the right to schedule school activities at any time.

Group/Organization	Use Purpose/Room	Date	Rental Fee
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Rochelle Park Girl Scouts-recrutement éven.	Auditorium	September 12, 2012	None
Rochelle Park Girl Scouts- Troop 736	Science Room 1 <sup>st</sup> floor	2- Monday's a month Sept. thru June 3:00-5:00PM	None
Rochelle Flag Football/Cheerleaders Fields/Bath room shared agreement /Soccer. Portable lights	Field	Wednesday's Aug 1 thru November 21, 2012 5:30-7PM	None
American Legion Post 170-promotion ceremony for military person	Veteran's Memorial	August 11, 2012 4:30PM to 5:30PM	None
Midland School Class of 2013 – 8th Grade Car Wash	Parking lot & Access to water	September 22 <sup>nd</sup> or 23 <sup>rd</sup> -rain date 2012 8AM-6PM	None
Rochelle Park Girl Scouts- Holiday Party	Auditorium	December 14,2012	None
Rochelle Park Girl Scout Troop 736- Brownie Bridging	Auditorium	September 7, 2012	None
Rochelle Park Girl Scouts –« Ghoul Scouts » Halloween Fun Night	Auditorium	October 19, 2012	None

Motion by Mr. Esposito, seconded by Mrs. Lauerman  
Roll Call 6-0

**F9. The Rochelle Park School District elects to use the alternate method of compliance in accordance with N.J.A.C.6A:26-6.3(h) 4ii and iii by providing toilet rooms adjacent to or outside the classroom in lieu of individual toilet rooms in each classroom.**

Motion by Mr. Esposito, seconded by Mrs. Lauerman  
Roll Call 6-0

### **VIII. Reports – Committee Action Items**

**ROCHELLE PARK BOARD OF EDUCATION COMMITTEES**

*2012-2013 School Year*

<b>Committees</b>	<b>Chairperson</b>	<b>Co – Chairperson</b>
Finance	Mrs. Bilka	Mr. Verhasselt
Education	Mr. Esposito	Mrs. Lauerman
Transportation	Mrs. Cravello	Mr. Scully
Building & Grounds	Mr. Verhasselt	Mr. Esposito
Community & School Activities	Mr. Scully	Mr. Allos
Legislation	Mrs. Bilka	Mrs. Cravello
Policy	Mr. Allos	Mrs. Lauerman
Board/Staff Relations	Mrs. Lauerman	Mr. Allos
<b>Ad-Hoc Committees</b>		
Negotiating	Mrs. Bilka	Mr. Allos, Mrs. Cravello
<b>Liaisons</b>		
Joint Boards Coordination	Mrs. Cravello	Mr. Verhasselt
Bergen County School Boards	Mrs. Lauerman	Mrs. Cravello
New Jersey School Boards	Mrs. Lauerman	Mr. Scully
Municipal Alliance Liaison	Mrs. Cravello	Mr. Allos

Finance- President Bilka – Auditors will be in August, currently closing out the books.  
 Education- Mr. Esposito- nothing to report  
 Transportation- Mrs. Cravello nothing to report  
 Building & Grounds- Mr. Esposito- nothing to report  
 Community & School Activities- Mr. Scully- camp off to a good start  
 Legislation- President Bilka- no report  
 Policy- Mr. Allos- will have policy updates on next agenda  
 Board/Staff relations- Mrs. Lauerman- no report  
 Negotiations- President Bilka- nothing new to report  
 Joint Boards Coordination- Mrs. Cravello- handed out letter regarding Hackensack going on Channel 77; they have also set up a face book account.  
 Bergen County School Boards- Mrs. Lauerman- nothing to report  
 New Jersey School Boards- Mrs. Lauerman- state convention will be in October 23-25  
 Municipal Alliance Liaison- Mrs. Cravello- William Flannery was sworn in as Captain of the Police department.

**IX. Open to the Public (Any Item)**

During this portion of the meeting, the residents are invited to address the Board with any questions, comments or concerns that may be in respect to the operation of their school.

Motion by Mrs. Cravello, seconded by Mr. Allos, to open public comment at 7:49 p.m.  
 Roll Call 6-0

Mrs. Grieco 32 Peak St. RP stated she was having an issue with Study Island and was unable to determine how many hours her son logged in.

*Mrs. Lauerman- explained to Mrs. Grieco how she could obtain that information.*

Motion by Mr. Esposito, seconded by Mr. Scully, to close public comment at 8 p.m.

Roll Call 6-0  
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**X. Announcements**

**The next Caucus Meeting and Regular Meeting will be held on Monday, August 13, 2012, at 7:PM with the Regular Meeting immediately following in the Media Center.**

**XI. Executive Session Announcement (if needed)**

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the "Board") will convene in Executive Session to discuss confidential matters which include:

Student Issue

NOW THEREFORE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was.

BE IT FURTHER RESOLVED, that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Motion by Mr. Scully, seconded by Mrs. Cravello, to open Executive Session at 8:01 p.m.

Roll Call 6-0  
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Motion by Mrs. Cravello, seconded by Mr. Allos, to close Executive Session at 8:15 p.m.

Roll Call 6-0  
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Motion by Mr. Esposito, seconded by Mrs. Lauerma, to resume Regular Meeting Agenda at 8:16 p.m.

Roll Call 6-0  
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**XII. Adjournment**

Motion by Mr. Scully, seconded by Mr. Esposito, to adjourn meeting at 8:17 p.m.

Roll Call 6-0  
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